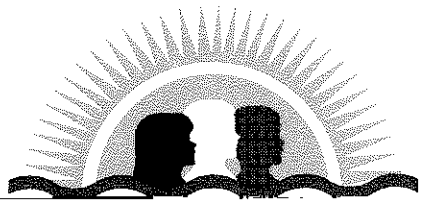
Douglas K. Whittaker, Ed.D.



School Board

Lee Swift, Chairman
Jan Vincent, Vice-Chairman

Charlotte County Public Schools
Other General Fund Allocations

Appropriation:	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	CHANGE
Schools Discretionary Operating Costs	592,293	547,139	542,835	-4,304
Extra Curricular-High Schools	125084	11148	15546	$4,398
High Cost Science Supplies	17,020	15,220	30,440	15,220
Library Media Material	71,417	60,267	87,525	27,258
Navy Junior Reserve Officer Training Course	437,702	442,073	450,863	8,790
District Courier Services	21,240	21,708	21,000	-708
School Security Details	51,861	69,084	60,000	-9,084
State Staff Training (Teacher training)	6,837	13,645	12,200	-1,445
Attendance Incentive Pay	30,918	32,953	33,000	47
School Southern Association Accreditation	12,221	14,979	9,750	-5,229
State Teacher Certification	14,052	10,710	9,000	-1,710
Embry Riddle Program	349,655	350,406	351,000	594
State Pre-K Early Intervention	529,892	657,614	519,344	-138,270
After School Enrichment Programs	90,974	107,895	46,885	-61,010
District CASE Program	99,775	138,662	178,000	39,338
Partnership and Performance Council	59,694	115,769	76,222	-39,547
Families First Program	58,325	57,310	58,585	1,275
District Staff Training	8,739	27,764	27,200	-564
CAPE Core 1 Completers	372,840	404,681	489,000	84,319
K-12 Virtual School Contract	9,089	75,710	100,000	24,290
Florida Lead Teacher Program	192,562	197,466	268,294	70,828
PGSS Central Office Copier	3,941	2,515	3,950	1,435
Fingerprinting District Employees	54,605	60,041	50,000	-10,041
Drug and Alcohol Testing	7,716	8,623	14,000	5,377
Advanced Placement	178,705	157,273	166,078	8,805
School Resource Officer Program	323,030	317,202	700,000	382,798
Suspension/Expulsion Program	407,909	363,696	381,945	18,249
Musical Instrument Repair	12,985	9,118	10,000	882
District Software Maintenance Contracts	645,620	851,664	1,019,500	167,836
High School Industry Certification Program	16,852	27,229	98,284	71,055
Instructional Staff Masters Degree Incentive	18,181	20,922	31,000	10,078
Vocational Equipment Maintenance and Replaceme	2,125	1,096	3,213	2,117
Other Personnel Services	222,294	192,934	225,517	32,583
County Radio Tower Rental	61,740	61,740	61,740	0
Textbooks-Elementary	449,882	376,204	893,387	517,183
Textbooks-Middle School	236,039	267,917	1,200	-266,717

CHARLOTTE COUNTY PUBLIC SCHOOLS
CAPITAL PROJECTS FUND
APPROPRIATIONS BY PROJECT

	2012-13 Actual Expenditures	2012-13 Project Carryover	2013-14 New Allocations	2013-14 Capital Budget
Transfers Out to Other Funds				
General Fund				

CHARLOTTE COUNTY PUBLIC SCHOOLS
CAPITAL PROJECTS FUND
APPROPRIATIONS BY PROJECT

Description	2012-13 Actual Expenditures	2012-13 Project Carryover	2013-14 New Allocations	2013-14 Capital Budget
390 ESE Instructional Equipment	0	0	0	0
700 District Technology Plan	1,109,279	80,418	1,500,000	1,580,418
Total Furniture & Equipment Projects	$3,049,714	$179,084	$2,674,967	$2,854,051
Facility Maintenance & Repair Projects				
304 Miscellaneous Fixed Building Equipment	$0	$0	$0	$0
314 Land Purchases	0	0	0	0
319 Relocatable Facility Costs	179,277	20,723	150,000	170,723
320 Pre-project Engineering	2,626	0	0	0
322 Telephone Equipment	32,019	134,688	0	134,688
326 Hurricane Shutters and Lightning Protection	0	0	0	0
331 Bleacher Repair & Maintenance	0	0	0	0
332 Upgrade Fire Alarms	114,134	92,416	0	92,416
333 Refinish Gym Floors	0	0	0	0
334 HVAC	522,324	897,044	100,000	997,044
335 Interior & Exterior Painting	48,159	140,104	0	140,104
336 Roof Repair & Replacement	209,074	165,111	0	165,111
337 Security Projects	290,853	2,557	0	2,557
343 Safety and Security Projects	0	0	0	0
366 ADA Corrections	0	0	0	0
374 Floor Covering Replacement	238,900	225,575	0	225,575
376 Athletic Facility Improvements	434,508	351,808	0	351,808
379 Custodial Equipment	13,864	65,429	0	65,429
381 Closed Circuit TV Wiring Upgrades	0	0	0	0
382 Restroom Renovations	0	0	0	0
383 Small Remodeling and Renovation Projects	563,830	257,772	200,000	457,772
385 Paving	178,325	39,971	0	39,971
387 Playground Maintenance & Repair	61,425	137,183	50,000	187,183

CHARLOTTE COUNTY PUBLIC SCHOOLS
CAPITAL PROJECTS FUND
APPROPRIATIONS BY PROJECT

Description	2012-13 Actual Expenditures	2012-13 Project Carryover	2013-14 New Allocations	2013-14 Capital Budget
396 Facilities Department	0	0	450,000	450,000
Total Facility Maintenance & Repair Projects	$2,889,318	$2,530,381	$950,000	$3,480,381
Construction Projects				
605 Charlotte High School	$0	$0	$0	$0
321 Construction Additions & Remodeling	0	0	0	0
324 Construction Projects	0	0	0	0
313 Lemon Bay High	11,558,597	14,000,000	6,250,000	20,250,000
313 Meadow Park	0	0	0	0
313 Punta Gorda Center	0	0	0	0
Total Construction Projects				

CHARLOTTE COUNTY PUBLIC SCHOOLS
CAPITAL PROJECTS FUND
APPROPRIATIONS BY FUND

Description	2013-14 Capital Budget	Local Capital Improvement Tax	Capital Outlay and Debt Service
Total Furniture & Equipment Projects	$2,854,051	$2,854,051	$0
Facility Maintenance & Repair Projects			
304 Miscellaneous Fixed Building Equipment	$0	$0	$0
314 Land Purchases	0	0	
319 Relocatable Facility Costs	170,723	170,723	
320 Pre-project Engineering	0	0	
322 Telephone Equipment	134,688	134,688	
326 Hurricane Shutters and Lightning Protection	0	0	
331 Bleacher Repair & Maintenance	0	0	
332 Upgrade Fire Alarms	92,416	92,416	
333 Refinish Gym Floors	0	0	
334 HVAC	997,044	997,044	
335 Interior & Exterior Painting	140,104	140,104	
336 Roof Repair & Replacement	165,111	165,111	
337 Security Projects	2,557	2,557	
343 Safety and Security Projects	0	0	
366 ADA Correcn48ons	0	0	
374 Floor Covering Replacement	225,575	225,575	
376 Athletic Fac48lity Improvements	351,808	351,808	
379 Custodial Equipment	65,429	65,429	
381 Closed Circuit TV Wiring Upgrades	0	0	
382 Restroom Renovations	0	0	
383 Small Remodeling and Renovation Projects	457,772	457,772	
385 Paving	39,971	39,971	
387 Playground Maintenance & Repair	187,183	187,183	
396 Fac48lities Department	450,000	450,000	
Total Fac48lity Maintenance & Repair Projects	$3,480,381	$3,480,381	$0
Construc48ion Projects			
605 Charlotte High School	$0	$0	$0

CHARLOTTE COUNTY PUBLIC SCHOOLS
CAPITAL PROJECTS FUND
APPROPRIATIONS BY FUND

Description	2013-14 Capital Budget	Local Capital Improvement Tax	Capital Outlay and Debt Service
321 Charlotte Technical Center	0	0	
324 Charlotte Technical Center	0	0	
313 Lemon Bay High	20,250,000	20,127,367	122,633
313 Meadow Park	0		
313 Punta Gorda Center	0		
Total Construction Projects	$20,250,000	$20,127,367	$122,633
Total Appropriations	$35,804,736	$35,682,103	$122,633
Ending Fund Balance	$346,556	$346,556	$0
Total Appropriations and Fund Balance	$36,151,292	$36,028,659	$122,633

ACCOUNTING/BUDGETARY SYSTEM

The District's accounting/budgetary system is organized on the basis of funds.

A Fund is a fiscal and accounting entity with a self-balancing set of accounts recording assets, liabilities, fund equity, revenues, expenses, and other financing sources and uses.

District Funds are as follows:

General Fund - Fund used to account for all financial resources except those required to be accounted for in another fund, commonly referred to as the Operating Fund.

Debt Service Funds - Fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. Specific debt service funds are as follows:

State Board of Education Bonds - These bonds are issued by the State Board of Education on behalf of the District and are funded by the District's portion of the State motor vehicle license tax.

Qualified Zone Academy Bonds- Proceeds used to purchase technology for various schools. Repayment funded by Capital Improvement Taxes.

Qualified Zone Construction Bonds- Proceeds used to rebuild Meadow Park Elementary School and portions of Lemon Bay High School. Repayment funded by Capital Improvement Taxes.

Capital Projects Funds - Funds created to account for financial resources to be used for the acquisition, construction and equipping of facilities. Specific capital project funds are as follows:

Capital Improvement Tax Fund - Fund used to account for capital projects funded through the Capital Improvement Tax levy (commonly referred to as CIT).

PECO Fund - Fund used to account for capital projects funded through the state Public Education and Capital Outlay program (source: Gross receipts tax).

CO & DS Fund - Fund used to account for capital

projects funded through the District's allocation of the state Capital Outlay and Debt Service program (Source: motor vehicle License tax).

Qualified Zone Academy Bonds- Proceeds used to purchase technology for various schools.

Qualified Zone Construction Bonds- Proceeds used to rebuild Meadow Park Elementary School and portions of Lemon Bay High School.

Special Revenue Fund - Funds used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes.

Special Revenue Fund - Fund used to account for specific federal grants that are restricted to expenditures for specific grant purposes.

Insurance/FEMA Special Revenue Fund- Fund used to account for proceeds from insurance and FEMA related to hurricane Charley recovery.

Food Service Fund - Fund used to account for the resources of the District's Food Service Program. (Sources: National School Lunch Act funds, State Food Service Supplement, and money received from sale of meals)

Internal Service Funds

Special Projects Center - Fund used to account for the resources of the two district consortium formed to provide a resource library of audio-visual material and audio-visual equipment repair for the participating school districts. (Sources: Per student assessment of each district and repair fees)

Employee Benefits Program - Fund used to account for the revenue for premiums from the school board on behalf of employees, participating retirees and employee paid premiums for health insurance and other optional cafeteria plan coverages.

Non expendable Trust Fund

Gilchrist Endowment Fund - Fund used to account for the resources of the Gilchrist endowment bequest.

Revenues are categorized by fund and source. Revenue sources are determined by law and, therefore, revenue accounts are structured by appropriation source and specific appropriation as follows:

100-Federal Direct. (130-Headstart Grant and 191-Navy Junior Reserve Officer Training)
200-Federal Through State (240-ECIA Chapter I-Basic, 230- Individuals with Disabilities Act, 261- School Lunch Reimbursement, etc.)
300-Revenue From State Sources. (310-State Florida Education Finance Program Funds, 341-Racing Commission Funds, 354-Transportation, etc.)
400-Revenue From Local Sources (411-District School Tax, 425-Rent, 451-Student Lunches, etc.)
600-Transfers. These are transactions between funds administered by the Board and represent budgeted movement of monies not to be repaid. Such monies are revenue of the receiving fund, but not of the school system as a whole. (630-Transfer from Capital Projects Fund to General Fund for Mainteects Fv0 Tw ( )4(i)-2(vi)-2(ng)10(f)3(und, d (

be provided for pupils in a school classroom, in another location such as in a home or a hospital, and other learning situations such as those involving co-curricular activities. It may also be provided through some other approved medium such as television, radio, telephone, and correspondence. Included here are the activities of aides or assistants of any type which assist in the instructional process.

6000 Instructional Support Services. Provides administrative, technical (such as guidance and health), and logistical support to facilitate and enhance instruction. Instructional Support Services exist as adjuncts for the fulfillment of the behavioral objectives of the instruction functions, rather than as entities within themselves. Although some supplies and operational costs are generated in instructional support, the major concern will be in the area of personnel.

6100 Pupil Personnel Services. Those activities which are designed to assess and improve the well-being of pupils and to supplement the teaching process. These activities include Attendance and Social Work, Guidance Services, Health Services, Psychological Services, and Other Pupil Personnel Services.

6200 Instructional Media Services. Consists of those activities concerned with the use of all teaching and learning resources, including hardware and content materials. Educational Media are defined as any devices, content materials, methods , or experiences used for teaching and learning purposes. These include printed and non-printed sensory materials.

6300 Instruction and Curriculum Development Services. Activities designed to aid teachers in developing the curriculum, preparing and utilizing special curriculum materials, and understanding and appreciating the various techniques which stimulate and motivate pupils.

6400 Instructional Staff Training Services. Activities designed to contribute to the professional or occupational growth and competence of members of the instructional staff during the time of their service to the school board or school. Among these activities are workshops, demonstrations, school visits, course for college credits, sabbatical leaves, and travel leaves.

6500 Instructional-Related Technology. Technology activities and services for the purpose of supporting instruction. These activities include expenditures for internal technology support as well as support provided by external vendors using operating funds. These activities include costs associated with the administration and supervision of technology personnel, systems planning and analysis, systems application development, systems operation, network support services, hardware maintenance and support services, and technology-related costs that relate to the support of instructional activities. Specifically, costs associated with the operation and support of computer learning labs, media center

computer labs, instructional technology centers, instructional networks, and similar operations should be captured in this code.

7000 General Support Services. Consists of those activities concerned with establishing policy, operating schools and the school system, and providing the essential facilities and services for the staff and pupils.

7100 Board. Consists of the activities of the elected or appointed body which has been created according to State law and vested with responsibilities for educational activities in a given administrative unit. Also included here are expenses of Board Attorney, independent auditors, etc.

7200 General Administration (Superintendent's Office). Consists of those activities performed by the superintendent in general direction and management of all affairs of the school system. This includes all personnel and materials in the office of the Superintendent.

7300 School Administration (Office of the Principal). Consists of those activities concerned with directing and managing the operation of a particular school. It includes the activities performed by the principal, assistant principal, and other assistants in general supervision of all operations of the school, evaluations of staff members of the school, assignment of duties to staff members, supervision and maintenance of the records of the school, and coordination of school instructional activities with instructional activities of the school system. Includes clerical staff for these activities.

7400 Facilities Acquisition and Construction. Consists of those activities concerned with the acquisition of land and buildings, remodeling buildings, construction of buildings
and additions, installation or extension of service systems, equipment, and improvements to sites.

7500

Elementary School
Staffing Formula
General Fund
2013-2014

Classroom Teachers(193 days@7 hours)

Grade	Class size	UFTE	UFTE	ESE student adjustment	Net student	Computed allocation	2013 allocation
P-K handicapped							
KG	*18*			0	0	0.00	**0.00**
1	*18*			0	0	0.00	**0.00**
2	*18*			0	0	0.00	**0.00**
3	*18*			0	0	0.00	**0.00**
4	*22*			0	0	0.00	**0.00**
5	*22*			0	0	0.00	**0.00**
Subtotal		0	0	0	0	0.00	0

Art	1 per school	**1.00**
Music	1 per school	**1.00**
PE	1 per school	**0.50**
STEM	1 per school	**0.50**
Band	.2 per school	**0.00**
ESOL	District determined	***0.00***
ESE speech/language determined by Director of ESE		***0.00***
ESE teachers determined by Director of ESE		**0.00**
Total		**3.00**

Classroom Teacher aides

Grade			
KG-5	.2 per school	187 days@6.5 hours	**2.00**
ESOL	District determined based on ESOL enrollment		***0.00***
ESE aides determined by Director of ESE			***0.00***
ESE grant aides determined by Director of ESE			***0.00***
Total			**2.00**

School Administrators

Principal	1 per school	223 days@8 hours	**1.00**
Assistant principal	1 per school	215 days@8 hours	**1.00**
			2.00

Other instructional support staff

Guidance counselors	0-900 students	208 days@7 hours	**0.50**
Guidance counselors	901-above students	193 days@7 hours	**0.00**
Media specialist	per school	193 days@7 hours	**0.50**
Curriculum resource teachers		193 days@7 hours	**0.00**
LEAD Teachers		193 days@7 hours	**1.00**
ESE liaison IDEA funds 95%	per school	203 days@7 hours	**1.00**
ESE behavior analyst/dean	determined by ESE Director	193 days@7 hours	**0.00**
Principal's secretary	per school	223 days@8 hours	**1.00**
Office Assistant 1	per school	213 days@8 hours	**1.00**
Office Assistant 1	above 800 students	216 days@8 hours	**0.00**
Data Entry Clerk	per school	219 days@8 hours	**1.00**
Head custodian	per school	250 days@8 hours	**1.00**
Custodians	District determined	250 days@8 hours	**0.00**
Nurse	per school	193 days@8 hours	***1.00***
			8.00
			15.00

CORE curriculum classes must not exceed 18 to 1 for Prek-3 grades and 22-1 for 4-5 grades.

		Projected					
							0.00
6 PSL	18	18		18	*5*	1.20	**1.00**
7 PSL	18	18		18	3		
	0	54	0	54		3.60	**3.00**
ESOL	District determined						***0.00***
ESE teachers determined by Director of ESE							**0.00**
Other							***0.00***
Total							**3.00**
Classroom Teacher aides							
Basic teacher aides	District determined		187 days@6.5 hours				**0.00**
Basic teacher aides	District determined		187 days@8 hours				**0.00**
ESOL	District determined		187 days@6.5 hours				***0.00***
ESE aides determined by Director of ESE			187 days@6.5 hours				***0.00***
ESE grant aides determined by Director of ESE			187 days@6.5 hours				***0.00***
Total							**0.00**
School Administrators							
Prinicpal		1 per school	223 days@8 hours				**1.00**
Assistant principal		1 per school	223 days@8 hours				**1.00**
Assistant principal		1 per school	223 days@8 hours				**1.00**
Assistant principal		>1100 students	223 days@8 hours				**0.00**
							3.00
Other instructional support staff							
Dean		1 per school	193 days@8 hours				**0.00**
Guidance counselors		2 per school	208 days@7 Hours				**2.00**
							1.00
Administrative Assistant 1		1 per school	213 days@8 hours				**1.00**
Office Assistant 1		1 per school	213 days@8 hours				**1.00**
Office Assistant 2		Above 1100	187 days@7 hours				**1.00**
Office Assistant 1		2 per school	187 days@8 hours				**1.00**
Data Entry Clerk		1 per school	228 days@8 hours				**1.00**
ISS paraprofessional		1 per school	193 days@7 hours				**1.00**
Head custodian		1 per school	250 days@8 hours				**1.00**
Custodians		District determined	250 days@8 hours				***0.00***
							13.00
							19.00

CORE curriculum classes must not exceed 22 to 1 for middle schools.

High School
Staffing Formula
General Fund
2013-2014

Classroom Teachers(193 days@7 hours)			
CORE classes	25 student per class		0.00
Reading classes	22 students per class		0.00
Non-Core classes	30 students per class		0.00
ROTC teacher	1 Per school	203 days@7 hours	1.00
PSL - Tier 3	District determined	193 days@7 hours	*0.00*
Advance placement teacher	1 Per school	193 days@7 hours	1.00
ESOL	District determined	193 days@7 hours	*0.00*
ESE speech/language	determined by ESE Directc	193 days@7 hours	*0.00*
ESE teachers determined by	Director of ESE	193 days@7 hours	0.00
Total			2.00
Classroom Teacher aides			
ESOL	District determined	187days@6.5 hours	*0.00*
ESE general revenue aides determined by	Director of ESE	187days@6.5 hours	*0.00*
Total			0.00
School Administrators			
Principal	1 per school	244 days@8 hours	1.00
Assistant principal	3 per school	223 days@8 hours	3.00
			3.00
Other instructional support staff			
Athletic director	.4 per school	193 days@7 hours	0.40
Teacher, TSA CPAC	District determined	193 days@7 hours	*0.00*
Administrative Assistant 2 CF	District determined	228 days@8 hours	*0.50*
Dean	1 per school	193 days@8 hours	1.00
Dean	1801and above	193 days@8 hours	0.00
Guidance counselor	2 per school	213 days@7 hours	2.00
Guidance counselor	1001 to 1500	213 days@7 hours	1.00
Guidance counselor	1501 to 2000	213 days@7 hours	1.00
Occupational specialist	1 per school	193 days@7 hours	1.00
Administrative Assistant 1	1 per school	250 days@8 hours	1.00
Media specialist	1 per school	193 days@7 hours	1.00
Media aide	1 per school	193 days@6.5 hours	1.00
ESE liaison 95% IDEA	determined by ESE Directc	203 days@7 hours	2.00
Reading Coach	District determined	203 days@7 hours	1.00
Principal's secretary	1 per school	244 days@8 hours	1.00
Administrative Assistant 1	3 per school	228 days@8 hours	3.00
Administrative Assistant 1	0 per school	213 days@8 hours	0.00
Administrative Assistant 2	District determined	228 days@8 hours	*0.00*
Office Assistant 1	1 per school	187 days@8 hours	1.00
Office Assistant 1	1800 and up	187 days@8 hours	2.00
Data Entry Clerk	1 per school	250 days@8 hours	1.00
Bookkeeper	1 per school	250 days@8 hours	1.00
Head custodian	1 per school	250 days@8 hours	1.00
Custodians	District determined	250 days@8 hours	*0.00*
Technology paraprofessional	1 per school	193 days@8 hours	*1.00*
Security para professional	District determined	193 days@7 hours	1.00
Nurse	1 per school	193 days@8 hours	1.00
			25.90
			30.90

CORE curriculum classes must not exceed 25 to 1 for high schools.